

MEMORANDUM OF UNDERSTANDING

between

LUDWIGHAFEN UNIVERSITY OF BUSINESS AND SOCIETY

And

SHADRINSK STATE PEDAGOGICAL UNIVERSITY

Ludwigshafen University of Business and Society, Germany, hereinafter referred to as LUBS and Shadrinsk State Pedagogical University hereinafter referred to as ShGPU in recognition of their common interests in developing bilateral relations are convinced that cooperation between institutes of higher learning contributes to cultural enrichment. Scientific progress, and the consolidation of friendship between countries, agree to establish the following Agreement of Cooperation.

I

This agreement will promote activities in the following areas:

- Collaborative research
- Exchange students
- Exchange of faculty and academic staff
- Instructional and cultural programs, including publication activities of mutual interest, exchange of bibliographic materials and shared access to information networks

II

1. Specific mechanism for the implementation of particular cooperative and collaborative activities shall be established and described in writing by the responsible author of each institution prior to the initiation of any particular program or activity.

III


1. All activities developed under the auspices of this Agreement will comply with the procedures, policies, and practices of each University as well as the law and regulations of the host country.
2. Both institutions acknowledge that the visit by faculty and students from one institution to the other shall be subject to the entry and visa regulations of the host country and shall comply with the regulations and policies of both institutions

IV

1. In order to enhance the efficiency of their cooperative activities, both institutions agree that it shall be possible to introduce changes and additions to the Agreement by means of mutually agreed upon additional written clauses
2. This agreement shall be effective for an indefinite period subject to revision or modification by written mutual agreement. Either party may terminate the agreement by providing written notice to the partner university not less than six months in prior to the date of termination. In the event of termination, all commitments of students participating in the program will be honored by relevant parties.

For Shadrinsk State Pedagogical University

For Ludwigshafen University
of Business and Society


Hochschule
für Wirtschaft und Gesellschaft
Ludwigshafen

DER PRÄSIDENT
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Date 4/4/2019

STUDENT EXCHANGE APPENDIX
to the
MEMORANDUM OF UNDERSTANDING
between
LUDWIGSHAFEN UNIVERSITY OF APPLIED SCIENCES
And
SHADRINSK STATE PEDAGOGICAL UNIVERSITY

In accordance with Section II of the Memorandum of Understanding, the following mechanism designed to encourage and facilitate the exchange of students are hereby established:

1. Each University may send up to two (2) full-year students per academic year, or four (4) one-semester students per academic year for student exchange. This number may vary in any given year upon mutual consent of the two parties.
2. Both institutions agree to achieve full reciprocity for the student exchange within three years. This balance may be achieved by an exchange of an equal number of students or other academic exchanges.
3. Initial selection of students will take place at their home institution; however, the host institution reserves the right to deny any admission to any student not meeting its general admission criteria
4. Students dossiers should be received at LUBS no later than May 31 for fall admissions and November 30 for spring admissions.
5. Host institutions shall assist incoming students in arranging accommodation. Admitted students shall be responsible for normal housing and meal costs. The host institution shall waive tuition costs for incoming students, except contribution to the students union.
6. Exchange students shall be required to enroll mandatory insurance programs at the host institution and shall be responsible for all deductible costs related to health care services.
7. Students must be enrolled in a full-time course load at the host institution for a duration of the program and in accordance with the student's degree program.
8. Students shall be free to choose courses from the full range of courses available at the host institution, provided they satisfy course prerequisites.
9. Students shall comply with all rules and regulations of the host institution, including relevant academic understanding and conduct requirements
10. Students who participate in the exchange program will not be degree candidates at the host institution

11. At the end of a student's program, the host university shall send to the home institution an official record of coursework completed at the host institution.
12. Each institution shall assess the academic work completed at the other institution and shall award credit to its students in accordance with its own academic policies and regulations. Neither institution shall be liable for the acts of the other or for the acts of students participating in this exchange.
13. The host institution shall assist incoming students to obtain visas and other documents required for entry to the host country. To comply with the host country regulations, exchange students shall be required to provide a guarantee that they have financial resources sufficient to meet all expenses.
14. This appendix shall be in effect for the same period as the Memorandum of Understanding and may be adjusted in writing upon mutual agreement of the two parties. For matters not covered in this Appendix, the universities shall consult the Memorandum of Understanding.

For Shadrinsk State Pedagogical University

For Ludwigshafen University of Business
and Society


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Date 04/04/2019